

## **6.2 Extra / Co-Curricular Activities Procedure Regarding Alcohol, Tobacco and Other Drug Use/Possession & General Code of Conduct**

Helena School District No. 1

Administrative Regulations Regarding Alcohol, Tobacco and Other Drug Use by Students in Extra/Co- Curricular Activities

Students participating in school sponsored activities assume a responsibility to fellow students, the district, and the community to be law-abiding citizens.

The administration shall place limits, up to and including restricting a student from participating in school sponsored activities or being awarded school honors, if a student is found by school officials to have violated Board Policy or committed an act prohibited by state or federal law.

An appeal process will be available to all students under the District's "Uniform Complaint Policy". (Board Policy 4.20)

Helena School District No. 1 recognizes the use of alcohol, tobacco, other drugs and drug paraphernalia as a significant health problem for many adolescents, resulting in negative effects on behavior, learning and the total development of each individual. Coaches and advisors of activities have a unique opportunity to observe, confront and assist young people. Helena School District No. 1 will make available at parent's expense education and awareness training in chemical and tobacco use issues for students who are in violation of its chemical and tobacco use regulations. The importance of the parent/guardian as the primary role model in the education and guidance of their children concerning alcohol, tobacco and other drugs is recognized and emphasized by Helena School District personnel.

In addition, schools are an integral part of the community and must confirm and support existing state and local laws which prohibit the use of alcohol, tobacco, other drugs and drug paraphernalia by youth. Federal law requires schools to have consistent alcohol, tobacco and other drug policies that give a strong no-use message to all youth.

Students who participate in extra/co-curricular activities must be willing to make the commitment to adhere to the regulations that govern these activities.

Therefore, middle school and high school students who participate in District extra/co-curricular activities are subject to all District no-use regulations, conditions and consequences.

### **Regulations - During the school year and the season of practice, play or rehearsal a student shall not:**

(1) Use, possess, buy, sell, or distribute alcohol, tobacco, unlawful drugs, controlled substances, hallucinogens, inhalants or drug paraphernalia. (It is not a violation for a student to be in possession of a legally defined drug specifically prescribed for the student's own use by his/her doctor that is being used in the prescribed manner).

(2) Students participating in school sponsored activities assume a responsibility to fellow students, the district, and the community to be law-abiding citizens.

The administration shall place limits, up to and including restricting a student from participating in school sponsored activities or being awarded school honors, if a student is found by school officials to have violated Board Policy or committed an act prohibited by state or federal law.

An appeal process will be available to all students under the District's "Uniform Complaint Policy". (Board Policy 4.20)

**Duration** - Except where otherwise stated, these regulations are in effect from the date of the first practice for fall activities, through the academic school year and include any school sponsored activity that extends beyond the academic

school year. Violations will be cumulative from the first day of the activity involvement throughout the student's participation as a freshman, sophomore, junior and senior until graduation from Helena School District No.1. A student's suspension from an extra curricular activity may also adversely affect other areas upon return. Upon return from any suspension, the coach or sponsor will determine varsity letter, playing time, starting position, performance role; and offices held in groups.

All unserved suspensions occurring at the end of the school year will be served the following school year commencing on the first day of the MHSAs fall season.

### **Disciplinary Procedures: Investigation and Appeal**

Any determination that a violation of these regulations has occurred will be made only after a meeting is held with the student and he or she is presented with the information indicating that a violation has occurred. The student must be afforded the opportunity to provide information in response. If a determination is made following that meeting that a violation has occurred, the student will be notified of that determination and of the consequences of that determination. Any determination that results in consequences being administered as per these regulations will be provided to the affected student in writing. If a student disagrees with a determination made by the building administration under these regulations, The student may seek review of that decision by the District Activities Director, and may secure further review of the determination by the District Superintendent and Board of Trustees according to the procedure outlined in the Uniform Complaint Policy.

**First Violation:** The student will be:

- required to register for and complete a district-approved education course at his/her parent's expense; and
- temporarily suspended from competing or performing in extra/co-curricular activities for a period of thirty-four [34] calendar days. If a student self-reports a violation to the Activity Leader or designee, the temporary suspension period will be reduced to twenty (20) calendar days; and
- **suspended from team practices for up to five (5) days following notification.**

In either situation, the student must (1) provide appropriate proof of completion of the education component outlined above; (2) continue to attend and participate in activity practices during the temporary period of suspension; and (3) complete a team/activity service as determined by the administrator and activity leader. The student's return to full participation in the activity is conditioned on fulfilling all of the requirements set forth above.

**Second Violation:** The student will be:

- required to register for and complete a district-approved chemical assessment program at his/her parent's expense; and
- temporarily suspended from competing or performing in extra/co-curricular activities for a period of sixty [60] calendar days. If a student self-reports a violation to the Activity Leader or designee, the temporary suspension period will be reduced to fifty (50) calendar days; and
- **suspended from team practices for up to five (5) days following notification.**

In either situation, the student must (1) provide appropriate proof of completion of the assessment component outlined above; (2) continue to attend and participate in activity practices during the period of temporary suspension; and (3) complete a team/activity service as determined by the administrator and activity leader. The student's return to full participation in the activity is conditioned on fulfilling the requirements set forth above.

**Third Violation:** The student will be deemed ineligible for participation in activities for a period of one calendar year. The student may, however, submit a petition to the District Superintendent no sooner than ninety (90) days after the incident requesting that he or she to be allowed to re-enroll in activities. Such a request must be accompanied by (1) a post-incident chemical dependency evaluation conducted by a licensed chemical dependency counselor and (2) a demonstration that all recommendations made in the assessment are being or have been satisfactorily met. The District Superintendent has the discretion to grant or deny the request based on his/her consideration of the relevant circumstances. The Superintendent's decision may be appealed to the Board of Trustees as outlined in the Uniform Complaint Procedure.

**Extra / Co-Curricular Activities – All Levels**

Basketball, Softball, Soccer, Cross Country, Swimming, Tennis, Track, Football, Volleyball, Golf, Wrestling, +student Government, +DECA, +VICA, +Plymouth Troubleshooters, +Skills USA, +Speech, +Annual, +Newspaper, +BPA, +\*Band, +\*Chorus, +\*Orchestra, +\*Drama, +Cheerleading, and +Drill Team.

+Because these are yearlong programs the suspension will coincide with the MHSA Fall, Winter Spring calendar.

*\*All performances outside of the school day are affected. For the purpose of these regulations a student who misses one or more grade-related music event or performance will have the opportunity to make up the portion of the grade which is related to the events or performances.*

**Calendar days begin on the first day of fall practice and end the last day of school. The activity seasons are outlined below:**

- Fall - Start of Football practice to State Volleyball Championship
- Winter -Start of Wrestling practice to State Basketball Championship
- Spring - Start of Spring Sports Practice to last day of school for students

<u>Please print Parent/ Guardian Name</u>	<u>Please print Student Name</u>
<u>Signature of Parent</u>	<u>Signature of Student</u>
<u>Date:</u>	<u>Date:</u>